

COUNTY EXECUTIVE'S 2008 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
TRANSPORTATION SERVICES

UNIT NO. 5070

FUND: Internal Service - 0028

OPERATING AUTHORITY & PURPOSE

The Transportation Services section of the Department of Transportation and Public Works (DTPW) is comprised of Transportation Planning and Transportation Engineering services.

The Transportation Engineering Section implements projects defined under County policy in accordance with the guidelines provided by grantor agencies and/or as prescribed by law. The projects are funded through State and/or Federal grants, with local funds provided by the County, cities or villages and private developers.

The Transportation Planning Section represents Milwaukee County interests in pertinent safety and multimodal transportation planning, prepares related transportation plans, and aggressively seeks out, applies for and professionally manages State and Federal grant funds which reduce tax levy support for County transportation projects while maintaining and applying its technical capacity for competent project management. The Transportation Planning Section provides technical and professional expertise for multimodal and transit planning and coordination, grant preparation and development, as well as transit system development and oversight.

BUDGET SUMMARY				
Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	\$ 1,259,939	\$ 1,321,639	\$ 1,352,115	\$ 30,476
Employee Fringe Benefits (EFB)	852,405	733,346	773,686	40,340
Services	34,240	36,080	31,142	(4,938)
Commodities	7,346	18,235	15,969	(2,266)
Other Charges	0	1,000	0	(1,000)
Debt & Depreciation	22,891	9,287	10,850	1,563
Capital Outlay	52,256	278,810	2,500	(276,310)
Capital Contra	(1,370)	0	(2,500)	(2,500)
County Service Charges	1,470,215	989,289	788,266	(201,023)
Abatements	(1,252,478)	(789,427)	(361,533)	427,894
Total Expenditures	\$ 2,445,444	\$ 2,598,259	\$ 2,610,495	\$ 12,236
Direct Revenue	131,065	80,600	85,400	4,800
State & Federal Revenue	46,040	250,920	13,000	(237,920)
Indirect Revenue	2,460,369	2,274,934	2,311,483	36,549
Total Revenue	\$ 2,637,474	\$ 2,606,454	\$ 2,409,883	\$ (196,571)
Direct Total Tax Levy	(192,030)	(8,195)	200,612	208,807

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ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Central Service Allocation	\$ 66,384	\$ 38,270	\$ 0	\$ (38,270)
Courthouse Space Rental	156,504	136,020	0	(136,020)
Tech Support & Infrastructure	27,862	35,062	0	(35,062)
Distribution Services	640	589	0	(589)
Telecommunications	4,668	5,477	0	(5,477)
Record Center	2,198	654	0	(654)
Radio	0	0	0	0
Computer Charges	7,273	8,328	0	(8,328)
Applications Charges	24,113	21,418	0	(21,418)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	5,474	5,538	0	(5,538)
Total Charges	\$ 295,116	\$ 251,356	\$ 0	\$ (251,356)
Direct Property Tax Levy	\$ (192,030)	\$ (8,195)	\$ 200,612	\$ 208,807
Total Property Tax Levy	\$ 103,086	\$ 243,161	\$ 200,612	\$ (42,549)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	\$ 1,259,939	\$ 1,321,639	\$ 1,352,115	\$ 30,476
Employee Fringe Benefits (EFB)	\$ 852,405	\$ 733,346	\$ 773,686	\$ 40,340
Position Equivalent (Funded)*	20.4	17.8	17.7	(0.1)
% of Gross Wages Funded	99.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 13,310	\$ 43,516	\$ 43,246	\$ (270)
Overtime (Equivalent to Position)	0.2	0.7	0.6	(0.1)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

The mission of Transportation Services is to cost-effectively plan, design and implement projects necessary to maintain and enhance the safety and efficiency of the County's highways, bridges, traffic control facilities and transit systems.

OBJECTIVES

- Operate within established budgets while minimizing the impact to the quality and timeliness of services provided.
- Maintain a safe and effective roadway, bridge, and traffic system for the traveling public.

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- Ensure that projects and commitments to our customers and the public are delivered on time and within established costs.
- Continue process review of all areas of operations.

DEPARTMENT DESCRIPTION

The Transportation Services section consists of Transportation Planning and Transportation Engineering.

Transportation Planning Section

Transportation Planning provides multimodal transportation planning, development, grant administration and project and asset management and performs required duties as owner's representative in the County's mass transit development and coordination. Those duties include providing transit management oversight as required by the Federal and State governments, providing transit grant application and administration, as well as transit planning and transit facility development.

Transportation Engineering is divided into the following functional areas:

Highway Engineering provides planning and design activities for Highway Capital Improvement projects, County Highway Action Program projects and coordination of the Local Road Improvement Program projects as required by State law and County policy.

Construction Management is responsible for field inspection, construction engineering, construction management, and contract administration of Highway and Transportation projects. Projects include, but are not limited to, intersection improvements and road and bridge rehabilitation or reconstruction.

Bridge Engineering provides planning, design and construction of new bridges and for the rehabilitation of existing County-owned bridges. This group, as mandated by State law, conducts biennial bridge inspections of all County-owned bridges and administers the Local Bridge Program for all municipalities' local bridges in Milwaukee County.

Traffic Engineering provides planning, design and implementation of projects needed to maintain and improve the safety, operational efficiency and functional integrity of the County's Highway network, including projects in the Congestion Mitigation and Air Quality Program and Hazard Elimination Program.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$30,476, from \$1,321,639 to \$1,352,115.
- Unabated crosscharges increase by \$14,092. \$14,000 of the increase is due to a cross charge from Highway Maintenance for the implementation of a Permit inspection program. Under this program, Highway Maintenance supervisory staff will assist in performing permit inspections on County Trunk Right of Ways, allowing more highly compensated Transportation Engineering staff to work on Capital Projects.
- Professional Service revenue increases \$36,549, from \$2,274,934 to \$2,311,483, to reflect the recovery of increased direct labor and fringe benefit costs charged to bonded capital projects and serviced divisions.
- Revenue is approximately 81% of expenditures, which is 4% higher than 2007. Transportation Services performs duties that cannot be charged to capital projects or other agencies requiring direct tax levy support. Duties that are tax levy funded include the investigation of constituent concerns on County trunk highways as well as various administrative functions within the Division.
- In 2008, Capital Outlays decrease in the amount of \$276,310, from \$278,810 to \$2,500, reflecting the anticipated completion of the federally funded two-year Hazard Elimination Safety Project (HES). The HES project included a lighting retrofit of county traffic signals for greater visibility and improved energy efficiency. Federal grant revenue provided for this project is

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similarly discontinued in 2008, representing a grant revenue decrease of \$250,920.

- State Revenues of \$13,000 are included for the administration of the Local Road Improvement Program (LRIP). These funds are received biennially in even numbered years.
- Revenue from Permits is increased by \$10,000, from \$75,000 to \$85,000.
- Expenditures of \$11,021,721 are budgeted for capital improvements related to roadways and non-parkway bridges maintained by the County. This appropriation includes funding for construction related to bridge replacements and for rehabilitation of roadways such as West Hampton Avenue near the Waukesha County border, West Mill Rd. between North 91st Street and State Trunk Highway 45, and West Good Hope Rd. For further detail, refer to the 2008 Recommended Capital Improvements Budget.
- Funding for Other Post Employment Benefits (OPEB) Liability increases \$33,808 from \$136,000 in 2007 to \$169,808 in 2008.
- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.
- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).
- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased \$208,807. The actual change in tax levy for this department from 2007 is a decrease of \$42,549.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."